



EVENT AND MEETING PLANNING

We save you TIME and RESOURCES by coordinating the entire planning process or specific tasks including:

- ✓ Site Inspection and Selection
- Vendor and Supplier Management
- ☑ On-site and Off-site Activities
- Meeting Staffing

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PROFESSIONAL EVENT AND MEETING PLANNING FOR:

- Single and Multi Day Meetings
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- ☑ Conferences and Conventions

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